

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL
IN SMALL COURTROOM
FEBRUARY 6, 2025 AT 4:00 P.M.

CALL TO ORDER - Chair Bickelhaupt called the Board meeting to order at 4:00 p.m.

INVOCATION was given by County Board Member William Iske.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mrs. Bickelhaupt, Mr. Iske, Mr. Preston, Ms. Jacobs, Mr. Flikkema, Mr. Soldat, Mr. Barnes and Mrs. Appel present. Mr. Vandermyde were absent.

PUBLIC COMMENTS – None

CONSENT AGENDA – Chair Bickelhaupt presented the consent agenda for approval.

1. Approval of the January 16th Board meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Mr. Preston, second by Ms. Jacobs to approve the consent agenda. Roll call vote shows Mr. Iske, Mr. Soldat, Mrs. Appel, Mrs. Bickelhaupt, Mr. Preston, Mr. Barnes, Mr. Flikkema and Ms. Jacobs all voting aye. Motion carried.

TABLED ITEMS – None

DEPARTMENT REPORTS

Animal Control- ACO Lisa Ashby was not present.

Assessor- Deputy County Assessor Koltin Dimmick reported that the Senior Citizen Assessment Freeze forms have been mailed out. Their office encourages anyone with questions or need help filling out the form to contact the Assessor's office.

He reported that the Board of Review will begin going through the appeals process until mid-March.

Circuit Clerk- Circuit Clerk Patty Hiher received the \$97,000 grant that will be used for scanning case files, items the Judge requested and E-citation software.

County Clerk- County Clerk Amy Buss handed out a draft of Chapter 171, County Clerk and Recorders Fees/Amendment to Predictable fee schedule for Recording Documents. She will be presenting this at the next County Board meeting agenda for approval. Due to Public Act 103-0884 the Chapter needed to be amended.

County Clerk Buss also handed out a packet on combining voting precincts in Carroll County.

She will be bringing this matter to the Board at the June County Board meeting for approval.

Emergency Management- Emergency Management Director Jim Klinefelter was not present. He is attending a Multi-County training.

GIS- Deputy Assessor Kolton Dimmick was present advised not report.

Highway – County Engineer Sara Renkes presented her monthly report. She explained in more detail the procedure that will be done on Meyers Bridge.

Health Department – Dawn Holland was present advised no report.

Probation – Probation Managing Officer Steve Brown introduced himself to the Board and public. Formerly, he worked at the Stephenson County Probation Department for the past 26 years. He encouraged Board members to stop at the Probation Department to take a tour and learn more about what their department does.

Sheriff & Property - Sheriff Ryan Kloepping reported that the County has received the \$61,000 grant check for the chair lift. He has put it out for bid with February 27th being the last day for bids to be submitted. He informed there will be a small cost to the County for some carpentry and electrical work.

911 Director Matt Magill updated that the new phone system will be installed the week of February 10th.

State's Attorney -Assistant State's Attorney Elizabeth Conroy reported they have been conducting interviews for the Victim's Assistant Advocate.

Transit - PCOM Mary Maszk reported that they are working on the contract with the Senior Services Board. At this time, it looks like only minor changes will be made to the contract and County Administrator Jachnicki explained some of the changes.

PCOM Maszk informed the Board, she will be attending a RTAC (Rural Transit Assistance Center) conference March 4-6.

She was happy to announce that the operating grant is 20% higher this year. Normally they do not increase over 10% yearly.

Treasurer – County Treasurer Lydia Hutchcraft reported the Auditors have finished the audit. They should be presenting the audit at one of the March Board meetings.

She informed the Board she is working on records clean up in her office.

Zoning/Zoning Board of Appeals – Deputy Assessor Koltin Dimmick reported that they had a preliminary meeting with the Amish Community that purchased land on Scenic Palisades Road

in regards to a multi-use zoning permit.

Chair Bickelhaupt reported that Zoning Officer Jaicee Buckner will return from maternity leave on March 17th.

County Administrator – County Administrator Robert Jachnicki reported that a final walk thru of the Highway/EOC renovation was done. All work has been completed as February 6th.

He reported that Computer Dynamics has hired a new technician for the County and will soon be installing Microsoft 365.

Chair Bickelhaupt moved up under Business-4. Approval of E-Citation Program.

4. Circuit Clerk Hiher explained and presented Approval of E-Citation Program. Discussion on how much money has been collected. Motion by Mr. Iske, second by Mr. Preston to approve. Roll call shows Mr. Barnes, Mrs. Appel, Mr. Flikkema, Ms. Jacobs, Mr. Preston, Mrs. Bickelhaupt, Mr. Iske, and Mr. Soldat all voting aye. Motion carried.
1. Chair Bickelhaupt presented for Approval of Raffle License-Shannon Fire Protection District. Motion by Mr. Preston, second by Ms. Jacobs to approve. Motion carried.
2. Chair Bickelhaupt presented for Approval of Raffle License-Mississippi Flyway Waterfowl USA. Motion by Mr. Preston, second by Ms. Jacobs to approve. Motion carried.
3. Chair Bickelhaupt presented for Approval of Raffle License-American Cancer Society. Motion by Ms. Jacobs, second by Mr. Preston to approve. Motion carried.

AFFILIATE REPORTS

Blackhawk Hills Regional Council – No Report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System – No report.

Health Board – No report.

Hotel/Motel – A monthly report was submitted.

Jo-Carroll Enterprise Zone – No Report

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA – A monthly report was submitted.

NWILED – No Report.

Senior Services Board – No Report.

Tri-County Opportunities Council – No report.

United County Council of Illinois – No Report

Veterans Assistance Commission – No report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones – No report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee – Mr. Iske advised no report.

Ad Hoc Transit Garage Committee- Mr. Flikkema reported they met with the Architect on January 28, 2025. They discussed building size and estimated cost compared to the amount of the grant. The estimated cost is about doubled of the amount of the grant.

EXECUTIVE SESSION - None

CHAIRMAN REPORT – Chair Bickelhaupt had no report.

APPOINTMENTS –

1. Chair Bickelhaupt presented for Approval of QCREDA Appointment – Nancy Bandemer filling resigning Kurt Brunner-Term thru July 2026. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Motion carried.
2. Chair Bickelhaupt presented for Approval of BHRC Reappointment-Jill Janssen term thru January 2027 to approve. Motion by Ms. Jacobs, second by Mr. Flikkema. Motion carried.
3. Chair Bickelhaupt presented for Approval of Carroll County Mental Health Board-Reappointment of Sue Litwiller and Appointment of Jeff Whiting-Both terms thru January 2029. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Motion carried.
4. Chair Bickelhaupt presented for Approval of Carroll County Housing Authority-Reappoint Peg Haffey-Term thru 2030. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Motion carried.

Chair Bickelhaupt announced the next meeting will be February 20, 2025 at 9:30 a.m.

Motion by Mr. Preston, second by Ms. Jacobs to adjourn at 4:49 p.m. Motion carried.

Submitted by Amy R. Buss, County Clerk